

MANUFACTURING SECTOR WORKERS WELFARE FUND

1st Floor, Multi Service Complex, Mangalkhan, Floreal

Tel: 686-7746/698-1511 Fax: 696-6038

E-mail: mswwf@intnet.mu Website: <http://mswwf.gov-mu.org>

EDUCATIONAL LOAN SCHEME

Application Form

FOR
OFFICE USE

SECTION ONE

Applicant

National Identity Card No.:

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Surname (block letters):

Other names (block letters):

Residential Address:

Enterprise:

Occupation:

Basic Salary:

Phone No.: Office: Res: Mobile:

Course followed by: Self Spouse Son Daughter

Name of person following the course:

Name of Institution: Admission date:

Course: Duration of course:

No. of years of service at present enterprise:

No. of years of service in previous enterprise(s):

(Please enclose statement of account from National Pension Fund)

I certify that the particulars given above are to the best of my knowledge and belief correct.

.....
Date

.....
Signature of Applicant

SECTION TWO (To be filled in by the Human Resource Department of the Enterprise)

Name of enterprise:

Address of enterprise:

I hereby certify that (1).....

bearing NID number and residing at (2)

.....is employed as (3)

with this enterprise as from (4) DD/MM/YY to (5)

Date: DD/MM/YY.....

.....

Signature

.....

Name and status of signatory

Seal of Enterprise

BEN CODE	
ADV	
Missing Docs	

- (1) Name of employee in block letters
- (2) Precise address of employee
- (3) Position held by employee
- (4) Date of commencement of agreement
- (5) Date of resignation/dismissal/retirement

Incomplete, inadequate and inaccurate filling of application form as well as non submission of required documents may lead to application not being considered.

Photocopies of documents to be submitted with Application Form:

Course being followed by Applicant

- National Identity Card of Applicant
- Birth Certificate of Applicant
- Recent Payslip of Applicant
- Receipt of payment effected to the institution for the course
- Letter of admission to the institution **OR**
- Quotation from the institution with all details on the course as appropriate

Course being followed by applicant's spouse/son/daughter

- National Identity Card of Applicant
- Birth Certificate of Applicant
- National Identity Card of spouse/ son/daughter (as appropriate)
- Birth certificate of son/daughter
- Certificate of Civil Marriage or Marriage Certificate from the Mosque only for spouse
- Recent payslip of Applicant
- Receipt of payment effected to the institution for the course
- Letter of admission to the institution **OR**
- Quotation from the institution with all details on the course as appropriate

NOTE: The total amount of loan(s) contracted by an employee at the Fund should not exceed Rs. 25,000, that is, balance on any previous loan(s) taken and any new loan amount applied by an employee of the sector should not exceed Rs. 25,000.