The Manufacturing Sector Workers Welfare Fund (MSWWF), formerly known as the Export Processing Zone Labour Welfare Fund founded in November 1987 is a parastatal body which operates under the aegis of the Ministry of Labour, Industrial Relations, Employment and Training. It has been providing welfare services to about 50,000 contributing employees and their families.

Our Mission
To do all such things as appear to be necessary and conducive to the promotion of the welfare of the workers of the Manufacturing Sector and their families.

Our Vision
To be the number one customer focused welfare service provider of the Manufacturing Sector in the region.

Our Ethics
- Working loyally, honestly, happily, and professionally.
- Delighting our customers and exceeding their expectations.
- Establishing mileposts for qualitative continuous improvement throughout.
- Empowering our people so that they continue to grow within the organisation.
- Recognising and rewarding successes whilst ensuring that the team and the individual also learn from failures.
To achieve the objectives of MSWWF, a number of services have been implemented over the years.

Our aims are:

- To improve quality of life
- To promote socialisation and general welfare through leisure and sports activities
- To provide training and educational support
- To provide support to families and children
- To stimulate awareness on welfare at work and home
- To care for expatriate workers

The no interest Loan Scheme with a minimum administration fee provides manufacturing workers on low incomes with access to safe, fair and affordable credit.

Our Loan Schemes

1. Educational Loan
2. Holiday Loan
3. Marriage Loan
4. Medical Loan
5. MultiPurpose Loan
6. School Material Loan

As social support, welfare is realized by providing contributing workers with a minimal level of well-being. Different Grant Schemes and other services have been designed to improve quality of life.

Our Grant Schemes

1. Daycare
2. Funeral
3. Scholarships
4. Social Aid

Other Services

1. Capacity Building Seminar
2. Counselling Services
3. Indoor and Outdoor Games
4. Labour Day Celebrations
5. Migrant Day Celebrations
6. Recreational Activities
7. Toys Distribution Programme
How does loan application work?

STEP BY STEP PROCEDURES

1. Enquire about the schemes criteria and conditions either at MSWWF or HR of the Enterprise
2. Prior to fill the application, ensure you meet the criteria and conditions.
3. Fill appropriate Application Form
4. Attach the required documents
5. Your loan application is processed
6. Emails are send for missing documents initially
7. Reminders are send for missing documents
8. Incomplete Application forms are rejected after deadline
9. Eligible Applications are further processed for approval
10. A Project Monitoring Committee is held for loan approval. Upon complete satisfaction of the Committee, the loan is approved otherwise rejected.
11. You are informed of the outcome of your loan application and collection of cheque.
12. You are required to sign your agreement and collect your cheque
   (The process takes a minimum of 3 months)

Note: For Holiday Loan Scheme, applications are invited through circulars.
How does Grant application work?

STEP BY STEP PROCEDURES

1. Enquire about the Grant schemes criteria and conditions either at MSWWF or HR of the Enterprise
2. Prior to fill the application, ensure you meet the criteria and conditions
3. Fill appropriate Application Form
4. Attach the required documents
5. Your Grant application is processed
6. Emails are send for missing documents initially
7. Reminders are send for missing documents
8. Incomplete Application forms are rejected after deadline
9. Eligible Applications are further processed for approval
10. A Project Monitoring Committee is held for loan approval. Upon complete satisfaction of the Committee, the loan is approved otherwise rejected.
11. You are informed of the outcome of your loan application
12. The Grant is paid to the applicant or beneficiary/ies
13. For continuous Grant, a form is circulated to provide the updated details of the applicant.
14. Continuous Grant is paid unless there is no breach of conditions

Note: For Scholarship Grant Schemes, applications are invited through circulars.
How does other services work?

RECREATIONAL ACTIVITIES – FOR OUTINGS

1. Enquiry
2. Ensure satisfying Terms and Condition
3. Request from Enterprise
4. Request processed at MSWWF
5. Outcomes informed
6. Feedback Form circulated by MSWWF

COUNSELLING SERVICES

1. Enquiry
2. Request from Enterprise
3. Request processed at MSWWF
4. Necessary Arrangement by MSWWF
5. Fixed Appointment by MSWWF

Indoor & Outdoor Games, Labour Day Celebrations, Migrant Day Celebration and Toys Distribution Programme

1. Circular is sent to enterprise
MULTIPURPOSE LOAN SCHEME

Multipurpose Loan will assist you in purchase of essential goods and services, e.g. for the purchase of any item for self like car, electrical appliances, furniture and others for improvement of quality of life.
## MULTIPURPOSE LOAN SCHEME

<table>
<thead>
<tr>
<th>Product Details</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Product Name</strong></td>
<td>Multipurpose Loan (MPLS)</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Multipurpose Loan will assist you in financing personal projects, e.g. for the purchase of any item for self like car, electrical appliances, furniture and others for improvement of quality of life.</td>
</tr>
<tr>
<td><strong>Loan Amount</strong></td>
<td>Maximum Rs 20,000 (Note: Loan amount quoted on quotation will be approved)</td>
</tr>
<tr>
<td></td>
<td>Applicants who already contracted another loan, will be eligible for a loan amounting to the difference between Rs 25,000 and actual amount owed at the fund at the time of process.</td>
</tr>
<tr>
<td></td>
<td>Example:Loan amount applied Rs 20,000 Existing Marriage loan amount due: Rs 12000 Loan amount eligible : Rs 25000 – Rs 12000 = <strong>Rs 13000</strong></td>
</tr>
<tr>
<td><strong>Administration Fee</strong></td>
<td>7 %</td>
</tr>
<tr>
<td><strong>Repayment</strong></td>
<td>Up to Rs 5,000 – A Maximum of 12 Months</td>
</tr>
<tr>
<td></td>
<td>5,001 up to 10, 000 – A Maximum of 24 Months</td>
</tr>
<tr>
<td></td>
<td>10,001 up to 15, 000 – A Maximum of 36 Months</td>
</tr>
<tr>
<td></td>
<td>15,001 up to 20, 000 – A Maximum of 48 Months</td>
</tr>
<tr>
<td><strong>Eligibility</strong></td>
<td>1. Applicant should have paid contributions for at least 2 years</td>
</tr>
<tr>
<td></td>
<td>2. Submit all required documents</td>
</tr>
<tr>
<td></td>
<td>3. Eligible Guarantor</td>
</tr>
<tr>
<td><strong>Entitlement</strong></td>
<td>1. Applicant will not be entitled for same loan within a period of 5 years as from the date of signature of loan agreement.</td>
</tr>
<tr>
<td><strong>Required documents</strong></td>
<td>Photocopies of:</td>
</tr>
<tr>
<td></td>
<td>1. National Identity Card</td>
</tr>
<tr>
<td></td>
<td>2. Birth Certificate</td>
</tr>
<tr>
<td></td>
<td>3. Recent Payslip</td>
</tr>
<tr>
<td></td>
<td>4. Proof of Address</td>
</tr>
<tr>
<td></td>
<td>5. Bank Account Number Card</td>
</tr>
<tr>
<td></td>
<td>6. Quotation from supplier dated within a period of 3 months of the date of application. Quotation must include Business Registration Number, Supplier Name on which cheque needs to be drawn in favour of.</td>
</tr>
<tr>
<td></td>
<td>7. NIC of Guarantor for loan amount above Rs 10,000</td>
</tr>
<tr>
<td></td>
<td>Note:</td>
</tr>
<tr>
<td></td>
<td>I. The Guarantor must be a worker contributing to MSWWF</td>
</tr>
<tr>
<td></td>
<td>II. He/She must stand for a single worker at a time until the loan is cleared</td>
</tr>
<tr>
<td></td>
<td>8. Statement of account from National Pension Fund FOR APPLICANT AND GUARANTOR if years of service less than 2 years</td>
</tr>
</tbody>
</table>

**Apply Now**

Complete the Application Form and kindly ensure that all required information are filled in before submission for processing purposes.
MARRIAGE LOAN SCHEME

Marriage Loan will assist you to cater for all your miscellaneous expenses associated with the marriage of self or son or daughter.
# MARRIAGE LOAN SCHEME

<table>
<thead>
<tr>
<th>Product Details</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Product Name</strong></td>
<td>Marriage Loan Scheme (MLS)</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>To cater for all your miscellaneous expenses associated with the marriage of self or son or daughter.</td>
</tr>
<tr>
<td><strong>Loan Amount</strong></td>
<td>Maximum Rs 20,000</td>
</tr>
<tr>
<td><strong>Administration Fee</strong></td>
<td>7 %</td>
</tr>
<tr>
<td><strong>Repayment</strong></td>
<td></td>
</tr>
<tr>
<td>Up to Rs 5,000</td>
<td>– A Maximum of 12 Months</td>
</tr>
<tr>
<td>5,001 up to 10,000</td>
<td>– A Maximum of 24 Months</td>
</tr>
<tr>
<td>10,001 up to 15,000</td>
<td>– A Maximum of 36 Months</td>
</tr>
<tr>
<td>15,001 up to 20,000</td>
<td>– A Maximum of 48 Months</td>
</tr>
<tr>
<td><strong>Eligibility</strong></td>
<td>1. Applicant should have paid contributions for at least 2 years</td>
</tr>
<tr>
<td></td>
<td>2. Application should be made within 6 months of celebration of the marriage</td>
</tr>
<tr>
<td></td>
<td>3. Submit all required documents</td>
</tr>
<tr>
<td><strong>Entitlement</strong></td>
<td>1. Can benefit a maximum of 3 times under the same scheme</td>
</tr>
<tr>
<td><strong>Required documents</strong></td>
<td>Photocopies of:</td>
</tr>
<tr>
<td></td>
<td>1. National Identity Card of Applicant and Beneficiary/ies</td>
</tr>
<tr>
<td></td>
<td>2. Birth Certificate of Applicant and Beneficiary/ies</td>
</tr>
<tr>
<td></td>
<td>3. Recent Payslip</td>
</tr>
<tr>
<td></td>
<td>4. Proof of Address</td>
</tr>
<tr>
<td></td>
<td>5. Bank Account Number Card</td>
</tr>
<tr>
<td></td>
<td>6. Civil Marriage Certificate or Marriage Certificate from Mosque (Original has to be produced at time of collection of cheque)</td>
</tr>
<tr>
<td></td>
<td>7. NIC of Guarantor for loan amount above Rs 10,000</td>
</tr>
<tr>
<td></td>
<td>Note:</td>
</tr>
<tr>
<td></td>
<td>I. The Guarantor must be a worker contributing to MSWWF</td>
</tr>
<tr>
<td></td>
<td>II. He/She must stand for a single worker at a time until the loan is cleared</td>
</tr>
<tr>
<td></td>
<td>8. Statement of account from National Pension Fund FOR APPLICANT AND GUARANTOR if years of service less than 2 years</td>
</tr>
</tbody>
</table>

**Apply Now** Complete the Application Form and kindly ensure that all required information are filled in before submission for processing purposes. Available on [http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx](http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx)
MEDICAL LOAN SCHEME

Medical Loan will assist you to cater for all your medical treatment.

Your Best

Health is our priority
### MEDICAL LOAN SCHEME

<table>
<thead>
<tr>
<th>Product Details</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Product Name</strong></td>
<td>Medical Loan Scheme (MLS)</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>To cater for medical treatment of self.</td>
</tr>
<tr>
<td><strong>Loan Amount</strong></td>
<td>Maximum Rs 10,000</td>
</tr>
<tr>
<td><strong>Administration Fee</strong></td>
<td>7 %</td>
</tr>
</tbody>
</table>
| **Repayment** | Up to Rs 5,000 – A Maximum of 12 Months  
5,001 up to 10,000 – A Maximum of 24 Months |

| Eligibility | 1. Applicant should have paid contributions for at least 6 months.  
2. Any receipt submitted should be dated within a period of 3 months of the date of application and cheque is drawn in favour of applicant.  
3. Any quotation submitted should be dated within a period of 3 months of the date of application and cheque is drawn in favour of supplier.  
4. Submit all required documents |

| Entitlement | 1. Any time after payment of contribution for at least 6 months |

| Required documents | Photocopies of:  
1. National Identity Card of Applicant  
2. Proof of Address  
3. Birth certificate of Applicant  
4. Recent Payslip of Applicant  
5. Bank Account Number of Applicant  
6. Medical Certificate/Quotation/Receipt of payment as appropriate dated within a period of 3 months of the date of application  
7. Statement of account from National Pension Fund if years of service less than 6 months |

| Apply Now | Complete the Application Form and kindly ensure that all required information are filled in before submission for processing purposes.  
Available on [http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx](http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx) |
School Materials Loan will assist you to cater for school expenses for secondary level students, like purchase of books, uniform and others.
# SCHOOL MATERIALS LOAN SCHEME

<table>
<thead>
<tr>
<th><strong>Product Details</strong></th>
<th><strong>Description</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Product Name</strong></td>
<td>School Materials Loan Scheme</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>To cater for school expenses for secondary level students, like purchase of books, Uniforms etc..</td>
</tr>
<tr>
<td><strong>Loan Amount</strong></td>
<td>Rs 5,000</td>
</tr>
<tr>
<td><strong>Administration Fee</strong></td>
<td>7 %</td>
</tr>
<tr>
<td><strong>Repayment</strong></td>
<td>Rs 5,000 – A Maximum of 12 Months</td>
</tr>
</tbody>
</table>

**Eligibility**
1. Applicant should have paid contributions for at least 6 months
2. Ward should not be a scholarship holder at the MSWWF
3. The Secondary Institution should certify that the ward is a student at the said Institution
4. Submit all required documents

**Entitlement**
1. Application can be made at any time after payment of contribution for at least 6 months.

**Required documents**
1. Photocopies of:
2. National Identity Card of Applicant
3. Proof of Address
4. Recent Payslip of Applicant
5. Birth Certificate of Ward
6. Bank Account Number of Applicant
7. Statement of account from National Pension Fund if years of service less than 6 months.

**Apply Now**
Complete the Application Form and kindly ensure that all required information are filled in before submission for processing purposes. Available on [http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx](http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx)
EDUCATIONAL LOAN SCHEME

Educational Loan will assist you to cater for

(I) examination fees for School Certificate and High School Certificate.

(II) Payment of fees for MQA and TEC full-time registered courses.
<table>
<thead>
<tr>
<th>Product Details</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Product Name</td>
<td>Educational Loan Scheme (EDU)</td>
</tr>
</tbody>
</table>
| Description     | To cater for payment of  
1. School Certificate examination fees of their wards  
2. Higher School Certificate examination fees of their wards;  
3. full-time MQA approved course fee taken by the wards, at registered educational institutions or self |
| Loan Amount     | Maximum Rs 20,000 |
| Administration Fee | 7 % |
| Repayment       | Up to Rs 5,000 – A Maximum of 12 Months  
5,001 up to 10,000 – A Maximum of 24 Months  
10,001 up to 15,000 – A Maximum of 36 Months  
15,001 up to 20,000 – A Maximum of 48 Months |
| Eligibility     | 1. Applicant should have paid contributions for at least 1 year  
2. Amount of loan will be subject to quotation/document provided by the relevant educational institution and cheque will be drawn in favour of the educational institution.  
3. In case/s, whereby the employee/s submit/s the receipt of payment effected to the educational institution, dated within 3 months of application date, cheque will be drawn in favour of the applicant.  
4. The testimonial from the secondary and post-secondary educational institution will need be mandatorily submitted.  
5. Submit all required documents |
| Entitlement      | 1. Application can be made at any time after payment of contribution for at least 1 year |
| Required documents | Photocopies of:  
1. National Identity Card of Applicant  
2. Proof of Address  
3. Birth Certificate of Applicant  
4. Recent Payslip of Applicant  
5. Birth Certificate of son/daughter  
6. Statement of account from National Pension Fund FOR APPLICANT AND GUARANTOR if years of service less than 2 years  
7. Photocopy of NID of Guarantor if the loan amount is above Rs. 10,000  
   o The Guarantor must be a worker contributing to MSWWF  
   o He/She must stand for a single worker at a time until the loan is cleared  
8. For payment of  
7.1 SC & HSC examinations:  
   • Testimonial from school, with seal, certifying class of son/daughter and specifying amount to be paid as examination fees  
   • or Receipt of payment of examination fees if already paid  
7.2 post-secondary course fees  
   • Testimonial or Letter of Offer from post-secondary institution certifying all details on the course and the amount to be paid  
   • or Receipt of payment effected to the institution for the course |
| Apply Now       | Complete the Application Form and kindly ensure that all required information are filled in before submission for processing purposes.  
Available on [http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx](http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx) |
Holiday Loan will cater to finance yourself to visit Rodrigues or any nearby island in the Indian Ocean.
# Holiday Loan Scheme

<table>
<thead>
<tr>
<th>Product Details</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Product Name</strong></td>
<td>Holiday Loan Scheme (HLS)</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>To cater for all your miscellaneous expenses associated with visit Rodrigues or any nearby island in the Indian Ocean.</td>
</tr>
<tr>
<td><strong>Loan Amount</strong></td>
<td>Maximum Rs 20,000</td>
</tr>
<tr>
<td><strong>Administration Fee</strong></td>
<td>7 %</td>
</tr>
<tr>
<td><strong>Repayment</strong></td>
<td></td>
</tr>
</tbody>
</table>
| Up to Rs 5,000 | – A Maximum of 12 Months  
5,001 up to 10,000 | – A Maximum of 24 Months  
10,001 up to 15,000 | – A Maximum of 36 Months  
15,001 up to 20,000 | – A Maximum of 48 Months |
| **Eligibility** |  
1. Applicant should have paid contributions for at least 1 year  
2. Submit all required documents |
| **Application** | Application can be made after same is invited through circulars. |
| **Required documents** | Photocopies of:  
1. National Identity Card of Applicant – 2 Copies required  
2. Proof of Address  
3. Birth Certificate of Applicant  
4. Recent Payslip of Applicant  
7. statement of account from National Pension Fund FOR APPLICANT AND GUARANTOR if years of service less than 2 years  
8. NIC of Guarantor for loan amount above Rs 10,000  
   Note:  
   - The Guarantor must be a worker contributing to MSWWF  
   - He/She must stand for a single worker at a time until the loan is cleared |
| **Apply Now** | Complete the Application Form and kindly ensure that all required information are filled in before submission for processing purposes.  
Available on [http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx](http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx) |
FUNERAL GRANTS SCHEME

Our Funeral Grant cater for those person who has borne funeral expenses of an employee contributing to MSWWF
# Funeral Grant Scheme

<table>
<thead>
<tr>
<th>Product Details</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Product Name</strong></td>
<td>Funeral Grant Scheme</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>A funeral grant of Rs 5,000 is paid to the person who has borne the funeral expenses of an employee of the sector.</td>
</tr>
<tr>
<td><strong>Grant Amount</strong></td>
<td>Rs 5000</td>
</tr>
<tr>
<td><strong>Administration Fee</strong></td>
<td>No Fees</td>
</tr>
</tbody>
</table>

## Eligibility
- Deceased should have been contributing regularly to the Fund
- Employee should have passed away while in service.
- Applications should be made within three months from the date of the passing away of the employee.

## Required documents
- Photocopies of:
  - National Identity Card of Deceased
  - Proof of Address
  - Death Certificate
  - Recent Payslip of Deceased
  - National Identity Card of Applicant

## Apply Now
Complete the Application Form and kindly ensure that all required information are filled in before submission for processing purposes. Available on [http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx](http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx)
Our Scholarship Schemes are sub classified as follows:

1. G7-G9
2. Lower Six & Upper Six
3. Technical and Vocational Level
4. Tertiary Level
### Scholarships Scheme G7-G9

<table>
<thead>
<tr>
<th>Product Details</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Product Name</strong></td>
<td>Scholarship Grade 7 to Grade 9</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Candidates having successfully passed the Primary School Achievement Certificate Examination (PSAC) of the preceeding year and who have been admitted to a regional school in the current year may apply. <strong>Priority is given to the best qualified candidates.</strong></td>
</tr>
<tr>
<td><strong>Grant Amount</strong></td>
<td>A one-off grant of Rs. 4,500 is awarded</td>
</tr>
<tr>
<td><strong>Administration Fee</strong></td>
<td>No Fee</td>
</tr>
</tbody>
</table>
| **Eligibility** | 1. Applicant should have paid contributions for **at least 2 years**.  
2. No scholarship holder of the Manufacturing Sector Workers Welfare Fund can concurrently hold another scholarship. |
| **Application** | Applications are invited in February with a specific closing date and scholarships are granted around April of the same year. Applications need be made once circular has been sent to compliant enterprises. |
| **Required documents** | Photocopies of  
**Applicant**  
- National Identity Card  
- Proof of Address  
- Recent Payslip  
- Statement of account from National Pension Fund if years of service less than 2 years  
**Scholar**  
- PSAC Result Slip  
- Birth Certificate  
- Letter of Admission from regional school certifying grade/class of candidate |
| **Apply Now** | Complete the Application Form and kindly ensure that all required information are filled in before submission for processing purposes. Available on [http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx](http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx) |
# Scholarship Scheme

## Lower Six & Upper Six

<table>
<thead>
<tr>
<th>Product Details</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Product Name</strong></td>
<td>Scholarship Lower VI – Upper VI</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Candidates having obtained a maximum aggregate of 20 units at the School Certificate Examination of the preceding year and who have been admitted in Lower VI in the current year may apply. <strong>Priority is given to the best qualified candidates.</strong></td>
</tr>
<tr>
<td><strong>Grant Amount</strong></td>
<td>A Yearly Stipend of Rs 2,500 is awarded</td>
</tr>
<tr>
<td><strong>Administration Fee</strong></td>
<td>No Fee</td>
</tr>
</tbody>
</table>
| **Eligibility** | 1. Applicant should have paid contributions for **at least 2 years.**  
2. No scholarship holder of the Manufacturing Sector Workers Welfare Fund can concurrently hold another scholarship. Therefore, beneficiaries should inform the Fund if they benefit a scholarship from another institution and opt for only one scholarship.  
3. Scholarship is cancelled in case of failure/repetition of any class and gross misconduct of the student.  
4. Payment for subsequent years is made provided that the beneficiary is still in employment in a compliant enterprise. |
| **Application** | Applications are invited in February with a specific closing date and scholarships are granted around April of the same year. Applications need be made once circular has been sent to compliant enterprises. |
| **Required documents** | **Applicant**  
- National Identity Card  
- Proof of Address  
- Recent Payslip  

**Scholar**  
- School Certificate Result Slip  
- Birth certificate  
- Letter of Admission to Lower VI in college *(For Subsequent years)*  
- Report from Secondary Institution certifying admission to Upper six. |
| **Apply Now** | Complete the Application Form and kindly ensure that all required information are filled in before submission for processing purposes. Available on [http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx](http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx) |
## SCHOLARSHIP SCHEME

### Technical and Vocational Level

<table>
<thead>
<tr>
<th>Product Details</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Product Name</strong></td>
<td>Scholarship Technical and Vocational Level</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Candidates who have been admitted to follow Technical and Vocational Courses approved by the Mauritius Qualifications Authority (MQA) and the duration of which should be either a period of one year or a maximum of two years. Priority is given to the best qualified candidates.</td>
</tr>
<tr>
<td><strong>Grant Amount</strong></td>
<td>Yearly stipend of Rs 4,500</td>
</tr>
<tr>
<td><strong>Administration Fee</strong></td>
<td>No Fee</td>
</tr>
</tbody>
</table>
| **Eligibility** | 1. Applicant should have paid contributions for at least 2 years.  
2. No scholarship holder of the Manufacturing Sector Workers Welfare Fund can concurrently hold another scholarship. Therefore, beneficiaries should inform the Fund if they benefit a scholarship from another institution and opt for only one scholarship.  
3. Scholarship is cancelled in case of failure/ repetition of any class and gross misconduct of the student.  
4. Photocopies of letter of admission to Technical/Vocational Institution and receipt of payment are to be submitted at time of application and the originals need be mandatorily submitted upon selection.  
5. Payment for subsequent years is made provided that the beneficiary is still in employment in a compliant enterprise. |
| **Application** | Applications are invited in August with a specific closing date and scholarships are granted in November / December. |
| **Required documents** | **Applicant**  
- National Identity Card  
- Proof of Address  
- Recent payslip  
- Bank Account Number  
- Statement of account from National Pension Fund if years of service less than 2 years  
**Scholar**  
- SC Result Slip  
- HSC Result Slip  
- Birth certificate  
- Letter of admission to the Technical & Vocational Institution  
- Receipt of payment effected to the Technical & Vocational Institution |
| **Apply Now** | Complete the Application Form and kindly ensure that all required information are filled in before submission for processing purposes. Available on [http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx](http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx) |
# SCHOLARSHIP SCHEME - Tertiary Level

<table>
<thead>
<tr>
<th><strong>Product Details</strong></th>
<th><strong>Description</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Product Name</strong></td>
<td>Scholarship Tertiary Level</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Candidates who have received admission to institutions offering undergraduate courses locally, and which are duly registered with the Mauritius Qualifications Authority (MQA) and approved as awarding bodies by the Tertiary Education Commission (T.E.C). <strong>Priority is given to the best qualified candidates.</strong></td>
</tr>
<tr>
<td><strong>Grant Amount</strong></td>
<td>Yearly stipend of Rs 7,500</td>
</tr>
<tr>
<td><strong>Administration Fee</strong></td>
<td>No fee</td>
</tr>
</tbody>
</table>

## Eligibility

1. Applicant should have paid contributions for at least 2 years.
2. No scholarship holder of the Manufacturing Sector Workers Welfare Fund can concurrently hold another scholarship. Therefore, beneficiaries should inform the Fund if they benefit a scholarship from another institution and opt for only one scholarship.
3. Scholarship is cancelled in case of failure/ repetition of any class, change of course and gross misconduct of the student.
4. Year of HSC Exam needs be not more than 2 years before date of entry at Tertiary Institution.
5. Photocopies of letter of admission to Tertiary Institution and receipt of payment are to be submitted at time of application and the originals need be mandatorily submitted upon selection.
6. Payment for subsequent years is made provided that the beneficiary is still in employment in a compliant enterprise.

## Application

Applications are invited in August with a specific closing date and scholarships are granted in November/December.

## Required documents

**Photocopy of Applicant**
- National Identity Card
- Proof of Address
- Recent payslip
- Bank Account Number

**Scholar**
- SC Result Slip
- HSC Result Slip
- Birth certificate
- Letter of admission to the Tertiary Institution
- Receipt of payment effected to the Tertiary Institution

## Apply Now

Complete the Application Form and kindly ensure that all required information are filled in before submission for processing purposes.
Available on [http://mswwf.gov.mu/English/EPZLWF-Services/Pages/Downloads.aspx](http://mswwf.gov.mu/English/EPZLWF-Services/Pages/Downloads.aspx)
SOCIAL AID SCHEME

Our Social Aid Schemes are provided to cater for the needs of victims of calamities such as cyclone, fire, flood.
# SOCIAL AID SCHEME

<table>
<thead>
<tr>
<th>Product Details</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Product Name</strong></td>
<td>Social Aid Scheme</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Grant to those employees who are paying their contributions regularly and who have been victims of calamities like cyclone, fire, flood etc...</td>
</tr>
<tr>
<td><strong>Grant Amount</strong></td>
<td>Rs 5,000</td>
</tr>
<tr>
<td><strong>Administration Fee</strong></td>
<td>No Fee</td>
</tr>
</tbody>
</table>

## Eligibility
1. Applicant should have been contributing regularly to the Fund.  
2. Applications need be made **within 90 days** of the occurrence of the calamity.

## Application
Duly filled application form should be sent to the Fund through the enterprise specifying type of calamity, losses incurred, and copy of the police report, fire rescue services and other documentary evidence, as appropriate.

## Required documents
- National Identity Card of Applicant  
- Proof of Address  
- Recent payslip  
- Police Report (Memo)  
- Other documentary evidence

## Apply Now
Complete the Application Form and kindly ensure that all required information are filled in before submission for processing purposes.  
Available on [http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx](http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx)
DAYCARE GRANT SCHEME

Daycare Grant caters for any child aged 3 months to 3 years attending any Daycare Centre which is duly registered with the Ministry of Gender Equality, Child Development and Family Welfare.
# Daycare Grant Scheme

<table>
<thead>
<tr>
<th>Product Details</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Product Name</strong></td>
<td>Daycare Grant Scheme</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>A monthly grant in respect of any child aged 3 months to 3 years’ old who is attending any Daycare Centre which is duly registered with the Ministry of Gender Equality, Child Development and Family Welfare, is paid to the parent.</td>
</tr>
<tr>
<td><strong>Grant Amount</strong></td>
<td>Rs 500 per Month</td>
</tr>
<tr>
<td><strong>Administration Fee</strong></td>
<td>No Fee</td>
</tr>
</tbody>
</table>

| Eligibility | 1. Applicant should have paid contributions for **at least 2 years**  
2. The Daycare Centre must be registered with the Ministry of Gender Equality, Child Development and Family Welfare  
3. Applicant should send receipt of payment by the 20th of each month and enterprises should certify that applicant is still in employment on a monthly basis. |

| Required documents | Photocopies  
• National Identity Card of Applicant  
• Proof of Address  
• Recent payslip of Applicant  
• Birth certificate of Child  
• Recent receipt of payment effected to the Child Daycare Centre  
• Bank Account No.  

**For subsequent months:**  
• Receipt of payment for preceding month should be submitted by 20th of the ensuing month.  
• Claims for several months at a time **will not be considered.** |

| Apply Now | Complete the Application Form and kindly ensure that all required information are filled in before submission for processing purposes. Available on [http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx](http://mswwf.gov-mu.org/English/EPZLWF-Services/Pages/Downloads.aspx) |
RECREATIONAL ACTIVITIES – BUS PROVISION FOR OUTING

With view to enhancing socialisation, MSWWF provides buses to employees including guest employees who are contributing to MSWWF for outing at beach resorts and nature parks during weekends and public holidays.

**Quota:** Applicable as from Jan 2018, that is Jan-18 to Dec19, then Jan-20 to Dec21 and so on.

1. For every 250 employees contributing, the enterprise is entitled to one bus per year.
2. All enterprises entitled for **15 or more buses** based on contribution paid, will be granted these 15 uses over a period of 2 years (calendar year – Jan to Dec). Buses that have not been taken in this period of two years will **not** be cumulative.

**Conditions:**
1. The enterprises requesting for buses should contribute 25% of the cost involved, which is payable prior to the allocation of the bus.
2. The enterprise should make a request **two weeks** in advance specifying places to be visited and submits a list of persons going for the picnic along with other details as deemed necessary.
COUNSELLING SERVICES

Counselling Services are provided by psychologists, free of charge to help alleviate problems of stress, work/family violence, drug and alcohol abuse.

Enterprise sends a letter to the Fund requesting the services of a psychologists for its employee(s) specifying their names and residential addresses. The Fund makes necessary arrangements and an appointment is fixed.
CAPACITY BUILDING SEMINAR

Seminars are organised to provide a guideline to employees of the Manufacturing Sector on how to identify the stressors of everyday living, to empower them with measures to prevent and manage stress and to assist them with their work stress.
INDOOR AND OUTDOOR GAMES

The Fund organises indoor and outdoor games namely domino, carom, table-tennis, cricket, kabaddi, volleyball, football and petanque.

Circulars are sent to enterprises requesting for participation when such competitions are organised.
LABOUR DAY CELEBRATIONS

In the context of Labour Day Celebration on 01 May, MSWWF organises special activities for Mauritian employees at a resort.

Circular is sent to enterprises requesting participation.
MIGRANT DAY CELEBRATIONS

In the context of Migrant Day Celebrations on 18 December, MSWWF organises special activities for Expatriate workers at resort.

Circular is sent to enterprises requesting participation.
TOYS DISTRIBUTION PROGRAMME
This programme is organised for beneficiaries of Daycare Grant.
Circular is sent to compliant enterprises.